



# COMMONWEALTH of VIRGINIA

## *Department of Criminal Justice Services*

The Honorable Jackson H. Miller  
Director

Tracy Louise Winn Banks, Esq.  
Chief Deputy Director

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### **Criminal Justice Services Board Grants Committee Meeting**

September 29, 2022

#### ***Members Present***

Chief Craig Branch, Chair  
Angie Carrera  
Edward Macon  
Officer Bennie Evans, Jr.  
\* Ebony Clark  
Abbey Philips  
Maria Jankowski

#### **I. Call to Order**

Chief Craig Branch called the meeting to order at 12:15 PM

#### **II. Roll Call**

Chief Branch asked Ms. DeAndrea Williams to conduct the Roll Call. Ms. Williams stated there was a quorum with six members present. Ebony Clark participated through electronic communication pursuant to Virginia Code 2.2-3708.2(1)(b) due to a personal nature.

#### **III. Introductions**

Chief Branch officially welcomed new members Abbey Philips and Maria Jankowski to the Grants Committee and recognized our Chief Deputy Director (Tracy Louise Winn Banks, Esq.).

#### **IV. Approval of Minutes from Last Meeting**

Chief Branch called for corrections, deletions, and/or additions to the minutes from the September 29, 2022 meeting. A motion was made by Eddie Macon to approve the minutes with noted corrections and was seconded by Angie Carrera. Abbey Philips and Maria Jankowski abstained.

## V. Grant Review

### a. **AEAP/ Virginia Hospital and Healthcare Association Foundation – VOCA Administrator, Victims Services, Anya Shaffer**

DCJS was awarded federal Antiterrorism and Emergency Assistance Program (AEAP) funds through the Office for Victims of Crime in response to the mass shooting that occurred in Virginia Beach on May 31, 2019. Funds were subawarded to three agencies in accordance with the federal grant award agreement: the Virginia Victims Fund, the City of Virginia Beach, and Sentara Healthcare.

DCJS was awarded a no-cost extension of AEAP funds resulting in a new grant end date of 9/30/2024. In order to best serve the victims and community of the 5/31/19 shooting, DCJS requested to shift operations of the VBSC from Sentara Healthcare to the Virginia Hospital and Healthcare Association Foundation (VHHAF). VHHAF will partner with community resources to provide services to victims throughout the no-cost extension period.

It is anticipated that \$1,400,000 of Sentara Healthcare's subaward will be unspent at the close of the subaward period. Sentara Healthcare's subaward originally ended on 9/30/22 but has been extended 90 days to 12/29/22. This overlaps with the anticipated start date of the VHHAF subaward. This timing will provide vital transition time for Sentara Healthcare, VHHAF, and the City of Virginia Beach, ensuring no interruption in services for victims.

DCJS requested the committee to approve a federal AEAP subaward to the Virginia Hospital and Healthcare Association Foundation, in an amount not to exceed \$1,400,000.

After much discussion, a motion was made by Eddie Macon, seconded by Officer Bennie Evans, Jr. The motion passed unanimously. Recusals are noted in the attachment to the minutes.

### b. **Community Corrections & Pretrial Services (CCCA/PSA) – Manager, Adult Justice Programs, Jennifer MacArthur**

During the March 2022 CJSB Committee meeting, the committee approved total CCCA/PSA awards for FY23 of \$28,652,145. In the current Appropriations Act, an additional \$500,000 was earmarked for PSA agencies. The Appropriations Act also includes funds to increase the base salary of full-time, state funded CCCA/PSA employees by five percent on August 1, 2022.

During the July CJSB Executive Committee meeting, DCJS asked that \$375,000 of the \$500,000 be approved for new full-time officer positions at the five agencies identified in a recent workload study as being in the most need of additional staff. DCJS also asked for the Committee to approve up to five percent or \$882,061 for salary increases. At that time, DCJS did not know the amount of funding it would receive from the Department

of Planning and Budget (DPB) for salary increases. In anticipation of not receiving enough funding to cover the full five percent salary increases, DCJS held \$100,000 of the additional \$500,000. DCJS received \$1,009,633 from DPB for salary increases. This provided additional funds for salary increases and allowed the use of the \$100,000 for other purposes.

Of the remaining \$100,000, DCJS would like to use \$75,000 for an officer position in Salem. In addition, DCJS requested to split the remaining \$25,000 between the six agencies that received new positions for operational costs to support those new positions. Regarding the additional funding received from DPB for salary increases, there were three agencies that were identified as not correctly updating their budgets last year. As a result, the original calculations for those three agencies' salary increases were incorrect. When their budgets were recalculated using the correct information, there was an additional \$4,347 needed to make the programs whole. The remaining salary increase funds were split proportionally among all the agencies for a total increase of \$123,225.

DCJS requested the CJSB Grants Committee to approve \$75,000 for a new officer position, \$25,002 for operational costs for new positions in six agencies, and \$127,572 for additional salary increases for all the agencies.

After much discussion, a motion was made by Maria Jankowski, seconded by Eddie Macon. The motion passed unanimously. Recusals are noted in the attachment to the minutes.

**c. Operation Ceasefire Fund – Supervisor, Juvenile and Child Welfare, Greg Hopkins**

The General Assembly appropriated \$2,500,000 in funding each year for two years to DCJS from the Operation Ceasefire Fund for the purposes of implementing violent crime reduction strategies. These strategies are intended to address comprehensively the investigation, prosecution, prevention, and intervention of violent crime. To best address the prosecution component, DCJS entered into a Memorandum of Understanding with the Executive Office of the Governor and the Virginia Office of the Attorney General to provide \$1.3M for each of the next two years.

The primary purpose of the Operation Ceasefire initiative through the Office of the Attorney General is to support the implementation of strategies that will result in reducing gun violence and gang activity in Norfolk, Richmond, Newport News, Roanoke, and the “Target Cities” as identified by the Governor’s Office. Funding will solely support “prosecutorial resources,” described as federal prosecutors cross-designated to serve as Special Assistant United States Attorneys, and Gun Violence Intervention (GVI) Coordinators. These new prosecutorial resources will increase the capacity and ability of the Commonwealth to reduce violent crime.

DCJS requested an award to the Office of the Attorney General for \$1.3M each year for the next two years.

After much discussion, a motion was made by Eddie Macon, seconded by Angie Carrera. The motion passed unanimously. Recusals are noted in the attachment to the minutes.

**d. School Resource Officers Grant Program/School Security Officers Grant Program – Law Enforcement Training and Grants, Manager, Tracy Matthews**

DCJS presented the awarded budgets for round two (2) and requested budgets for round three (3) for the School Resource Officer – School Security Officer Incentive Grant Program for FY23. During the June meeting, the Criminal Justice Services Board approved a motion to allow Director Miller the authority to solicit grant proposals and make awards from the new funding and report these new grants to the Board at the meeting on October 13, 2022.

Round 2 totals \$8,656,008 in state funds with \$7,312,857 for SROs and \$1,343,151 for SSOs. This includes the funding of 6 continuation and 52 new grants, which funds a total of 100 SRO positions and 30 SSO positions in school divisions throughout the Commonwealth. Round 2 grants were awarded for a maximum period of 4 years (48 months) but reviewed annually for program compliance and budgeting. Continuation grantees will be funded for the balance of the 4 years, based on their current funding year.

Round 3 totals \$8,229,067 in state funds with \$5,578,248 for SROs and \$2,650,819 for SSOs. This includes the funding of 38 new applications which funds a total of 89 SRO positions and 65 SSO positions in school divisions throughout the Commonwealth. Round 3 grants will start October 1, 2022 which will be a 9-month grant and will be awarded for a maximum of 45 months but reviewed annually for program compliance and budgeting. Round 3 applications are currently being negotiated to meet the requirements of the grant program and, therefore, the amounts may change. The applications will be awarded for a start date of October 1, 2022 and the updated information provided to the CJSB at the October meeting.

After much discussion, a motion was made by Eddie Macon, seconded by Officer Bennie Evans, Jr. The motion passed unanimously. Recusals are noted in the attachment to the minutes.

**VI. Old Business**

No Old Business was brought forth at this meeting.

**VII. New Business**

No New Business was brought forth at this meeting.

**VIII. Public Comment**

There was no public comment.

**IX. Announcements**

Chief Branch announced that the date for the next meeting was November 17, 2022 at 12pm.

**X. Adjourn**

The meeting adjourned at 1:02 pm. A motion was made by Maria Jankowski, seconded by Eddie Macon. The motion passed unanimously.

**Attachment A: Recusals**

<b>Chief Craig Branch CCCA/PSA</b>		
<b>Location</b>		
Culpeper		
Fredericksburg		
<b>Officer Bennie Evans, Jr. CCCA/PSA</b>		
<b>Location</b>		
Alexandria		